

Quiz

1. Posting patient names outside the patient's rooms or announcing a patient's name in the waiting area is considered

- a) Accidental disclosures
- b) Release of information
- c) Incidental disclosures
- d) Part of the minimum necessary rule

2. If a Veteran tells you that he/she is thinking of ending their life, you will not violate the HIPAA laws if you tell your immediate supervisor, nurse or doctor.

TRUE

FALSE

3. It is acceptable to discuss the patient's name and health conditions that you learned while working at the VA with another volunteer, friend or family member?

TRUE

FALSE

4. If a volunteer notices the Veteran's health information is lying at the copy machine or fax machine the best thing to do is:

- a) put the information in a folder
- b) turn the paperwork over so no one can read it
- c) give the information to their supervisor
- d) none of the above actions

5. If you feel someone has breached confidentiality or shared health information they should not have, report this to

- a) your Supervisor
- b) the Voluntary Service office
- c) the Privacy Officer
- d) all of the above

6. The name of the Privacy Officer is Allan Castellanos and the name of the Information Security Officers are Jeannie Dua Pham and Jerome Rabanal for the VA San Diego Healthcare System.

TRUE

FALSE

7. The first thing you must do before you go to your assignment is sign-in.

TRUE

FALSE

8. Who do you contact first when an injury has occurred, you witness suspicious activity, or need to call out sick?

- a) the Voluntary Service office
- b) the Privacy Officer
- c) the Police
- d) your Supervisor
- e) all the above

9. If you are taking a prolonged break from your assignment for more than a month contact Voluntary Service. You may be at risk of being inactivated.

TRUE

FALSE

10. It is acceptable to wear Jeans, shorts, leggings, low-cut blouse and or flip-flops. If you violate the dress code, nothing will happen.

TRUE

FALSE

11. When you are no longer able to volunteer do you:

- a) just stop coming
- b) advise your supervisor
- c) advise Voluntary Service, fill out resignation form and turn in badge
- d) B and C

12. Volunteers do not have to worry about washing their hands or using foam or gel while working in the clinic or in their assigned area.

TRUE

FALSE

NAME & DATE

ATTACH QUIZ TO CERTIFICATION PAGE

VOLUNTARY SERVICE ANNUAL TRAINING SELF-CERTIFICATION

By signing this Volunteer Annual Training Self Certification, I am declaring that I have completed the annual training in its entirety, fully understand its content and will abide by all policies and regulations including:

- VA Information Security Awareness Training
- VA Privacy Training
- VA National Rules of Behavior

Volunteer Signature/Date

Print Name

DEPARTMENT OF VETERANS AFFAIRS

